



# Dual Enrollment

## Dual Enrollment\*

Juniors and Seniors may access up to two college courses tuition free. This is a great opportunity for high school students to experience college-level classes and receive both high school and college credit for successful completion.



## Partner Colleges

- Champlain College
- Community College of Vermont
- Landmark College
- Saint Michael's College
- University of Vermont
- Vermont State University



Check out the [Dual Enrollment](#) website for more college partners.

## PLP

Dual Enrollment must be included as an element in a student's Personalized Learning Plan.



\*Students must have at least 12 credits on their BHS transcript to qualify for Dual Enrollment.

Student's Name \_\_\_\_\_ Student's Grade \_\_\_\_\_ Today's Date \_\_\_\_\_

Name of partner college \_\_\_\_\_ Semester \_\_\_\_\_

Name of college class that you would like to take with section number

Voucher # \_\_\_\_\_

## Signatures below acknowledge that...

- **Vouchers** only cover the tuition. All materials and fees are the responsibility of the student.
- **Courses** taken through the dual enrollment program will be recorded on the student's high school transcript.
- **Courses** must be included in the student's Personalized Learning Plan (**PLP**).
- It is the **student's responsibility** to share their 504 or IEP with the college if they would like to explore having accommodations.
- Dual enrollment classes are college classes that are rigorous and require independence from the student.
- This form be returned to Kate Stein in room 209a or [kstein@bsdvt.org](mailto:kstein@bsdvt.org) before an Agency of Education account or voucher are approved by the Flexible Pathways Coordinator.
- Once the student is enrolled in the dual enrollment class the student is responsible for all communication with the college.

## Awarding Credit: Successful Completion

- 5 credit college class = 1.5 BHS credits
- 4 credit college class = 1 BHS credit
- 3 credit college class = 1 BHS credit
- 2 credit college class = .75 BHS credit
- 1 credit college class = .25 BHS credit
- .5 credit college class = .125 BHS credit

## Required Signatures

Student Signature

Parent/Guardian  
Signature

Counselor Signature



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## Dual Enrollment

BHS juniors and seniors have the opportunity to take two free college-level courses while enrolled at BHS through the Agency of Education's Dual Enrollment program.

Vermont's Dual Enrollment Program allows high school students to take two (4 credit) college courses prior to their high school graduation. Participating students earn high school and college credits, reducing the time it takes to get a college degree, potentially reducing the cost associated with college, while challenging themselves through college level curriculum.

Students are encouraged to email Kate Stein, Flexible Pathways Coordinator at [kstein@bsdvt.org](mailto:kstein@bsdvt.org) or stop by room 209a to set up an appointment.

## Eligibility

Every junior and senior at Burlington High School is eligible for two free college courses prior to graduation. (Students must have at least 12 high school credits to be eligible.) Please note rising 11th graders will be eligible to register for classes the day after graduation.

## How It Works

- Explore course options at the college's website.
- Complete the BHS Dual Enrollment form (on reverse side) and return to Ms. Stein.
- Apply for a Dual Enrollment voucher [dualenrollment.vermont.gov/vtde](http://dualenrollment.vermont.gov/vtde)
- The voucher covers the cost of tuition for up to a 4-credit course at any of the participating colleges. The voucher does not cover the costs of materials, textbooks, and fees. All materials and fees are the responsibility of the student. Some funding is available through VSAC to help cover these additional costs for students who are eligible for free and reduced price lunch.
- Vouchers are awarded on a semester-by-semester basis, and unused vouchers expire every semester.
- Complete College Registration paperwork. (Each student will be walked through this process because it is different at each participating college.)
- Some schools may require a placement test and/or copy of the BHS transcript.
- Courses taken through the Dual Enrollment Program will be recorded on the student's high school transcript.
- Dual enrollment courses must be represented in the student's Personalized Learning Plan (PLP).
- It is the responsibility of the student to share their 504 or IEP with the college if they would like to explore having accommodations.
- Once the student is enrolled in the dual enrollment class the student is responsible for all communication with the college.